

Angus Anywhere Tenant Request System
Authorized User List

In order to utilize the Angus Anywhere Tenant Request System (web-based), each tenant must submit names of authorized users – those individuals responsible for requesting building services. With the introduction of this system, Property Management will be advising all tenants calling the office for services to submit the request via the Angus system. Please review Section 4 entitled “Angus Anywhere Tenant Request System” for complete details and system usage.

Tenant: _____

Phone/Fax: _____

Contact #1: _____

Phone #: _____

Email: _____

Contact #2: _____

Phone #: _____

Email: _____

Contact #3: _____

Phone #: _____

Email: _____

Normal recommendation is to provide two authorized users for each tenant; however, we have provided space for a third, if necessary. This form must complete by all new tenants and by all tenants whenever changes in staffing have occurred. Property Management must be informed when employees have left so that the User I.D. can be disabled.